



**AGENDA MEMORANDUM
TOWN OF NORTH HEMPSTEAD**

TO: Supervisor Judi Bosworth
FROM: PETER M. HODA - COMMISSIONER OF ADMINISTRATIVE SERVICES.
TODAY'S DATE: 10/30/2015
MEETING DATE: 11/17/2015
SUBJECT: 12 - Printing & Mailing Newsletters TNH014-2015

A RESOLUTION AUTHORIZING THE AWARD OF A BID FOR PRINTING AND MAILING OF NEWSLETTERS, TOWN AND PROJECT INDEPENDENCE (TNH014-2015). It is respectfully requested that a resolution be placed on the Town Board Agenda.

TYPE:

A RESOLUTION AUTHORIZING THE AWARD OF A BID FOR PRINTING AND MAILING OF NEWSLETTERS, TOWN AND PROJECT INDEPENDENCE (TNH014-2015).

General Ledger Account Code:

Contract Amount:

Contract Term:

one year with the option to extend or one additional year

Option to Extend:

False

Option Description:

ATTACHMENTS:

File Name	Description
<input type="checkbox"/> TNH015-2015- Printing and Mailing- Newsletters- award- Exhibit B.pdf	TNH014-2015- PRINTING & MAILING NEWSLETTERS- AWARD- EXHIBIT B
<input type="checkbox"/> TNH014-2014- Printing and Mailing - Newsletters-Bid summary- Exhibit A.pdf	TNH014-2015- PRINTING & MAILING NEWSLETTERS- BID SUMMARY EXHIBIT A
<input type="checkbox"/> TNH014-2014- Printing and Mailing - Copy of Response (1) GraphiColor Corp..pdf	TNH014-2015- PRINTING & MAILING- NEWSLETTERS- RESPONSE-GRAPICOLOR-1
<input type="checkbox"/> TNH014-2014- Printing and Mailing - Copy of Response (2) Graphic Image.pdf	TNH014-2015- PRINTING & MAILING NEWSLETTERS- RESPONSE- GRAPHIC IMAGE-2
<input type="checkbox"/> TNH014-2014- Printing and Mailing - Copy of Response (3) Camelot Printing.pdf	TNH014-2015- PRINTING & MAILING NEWSLETTERS- RESPONSE-CAMELOT-3
<input type="checkbox"/> TNH014-2014- Printing and Mailing - Copy of Response (4) Atlas Direct.pdf	TNH014-2015- PRINTING & MAILING- NEWSLETTERS-RESPOSNE- ATLAS-4
<input type="checkbox"/> TNH014-2014- Printing and Mailing - Copy of Response (5) Lorraine Gregory Corp..pdf	TNH014-2015- PRINTING & MAILING NEWSLETTERS- RESPONSE-LORRAINE-5
<input type="checkbox"/> TNH014-2014- Printing and Mailing - Copy of Response (6) W.B. Mason Co. Inc..pdf	TNH015-2015- PRINTING & MAILING NEWSLETTERS- RESPONSE-WB MASON-6

Supervisor Bosworth offered the following resolution and moved its adoption, which resolution was declared adopted after a poll of the members of this Board:

RESOLUTION NO. 737-2015

A RESOLUTION AUTHORIZING THE AWARD OF A BID FOR PRINTING AND MAILING OF NEWSLETTERS, TOWN AND PROJECT INDEPENDENCE (TNH014-2015).

WHEREAS, the Commissioner of Administrative Services (the "Commissioner") solicited bids for the printing and mailing of newsletters and bids were received as forth in Exhibit A attached hereto (the "Bids"); and

WHEREAS, following a review of the Bids, the Commissioner has recommended an award as set forth in Exhibit B attached hereto (the "Award"); and

WHEREAS, this Board wishes to authorize the Award as recommended by the Commissioner.

NOW, THEREFORE, BE IT

RESOLVED that the Award as recommended by the Commissioner is hereby authorized; and be it further

RESOLVED that the Supervisor and/or the Commissioner of Administrative Services be and hereby is authorized and directed to execute, on behalf of the Town, any purchase agreements and related documents, a copy of which shall be on file in the Department of Administrative Services, and to take such other related action as may be necessary to effectuate the foregoing; and be it further

RESOLVED that the Comptroller be, and hereby is, authorized and directed to pay the costs of said awards upon receipt of a duly executed and certified claims therefor.

Dated: Manhasset, New York
November 17, 2015

The vote on the foregoing resolution was recorded as recorded as follows:

Ayes: Councilwoman De Giorgio, Councilwoman Kaplan,
Councilwoman Russell, Councilwoman Seeman,
Councilman Zuckerman, Supervisor Bosworth

Nays: None

cc: Town Attorney Comptroller Administrative Services

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TNH014-2015		GraphiColor Corporation		Graphic Image		Camelot Printing		Atlas Direct Mail		Lorraine Gregory Corp		WB Mason Co, Inc.	
Printing and mailing,		3490 North Mill Road		561 boston post road		1822A Corporal Kennedy st		41-12 38th street		110 Schmidt Blvd		90 Nikon Court	
Newsletters, Town		Vinleand, NJ 08360		Milford, Ct 06460		Bayside, NY 11360		Long Island City, NY 11101		Farmingdale, NY 11735		Haupaugge, NY 11788	
Project Independence		Robert W. Stenger, Jr.		Leigh Danenberg		Marc Tenzer		Edward Feldstein		Gregory Demetriou		Michael Talibon	
Tel		856-691-2507		203-877-8787		718-894-3201		718-433-1650		631-694-1500, x2016		888-926-2766, x1633	
Fax		856-696-3229		203-877-8237		718-894-0989		718-433-1654					
Email		graphenail@aol.com		jose@graphicimage.net		camelot Printing@gmail.com		edward@atlasdirectmail.com				michael.talibon@wbmason.com	
Description	# mailings	Price	subtotal	Price	Sutotal	Price	Sutotal	Price	Sutotal	Price	Subtotal	Price	Subtotal
Town Letter Mailings	5	\$ 11,795.00	\$ 58,975.00	\$ 7,480.00	\$ 37,400.00	\$ 16,300.00	\$ 81,500.00	\$ 8,890.00	\$ 44,450.00	\$ 10,457.31	\$ 52,286.55	\$ 9,281.25	\$ 46,406.25
4 pages													
Project Independence	3	\$ 8,975.00	\$ 26,925.00	\$ 5,880.00	\$ 17,640.00	\$ 12,270.00	\$ 36,810.00	\$ 6,221.00	\$ 18,663.00	\$ 9,028.53	\$ 27,085.59	\$ 9,025.00	\$ 27,075.00
8 pages													
Town letter mailings	2	\$ 15,245.00	\$ 30,490.00	\$ 10,510.00	\$ 21,020.00	\$ 20,700.00	\$ 41,400.00	\$ 8,570.00	\$ 17,140.00	\$ 12,419.81	\$ 24,839.62	\$ 13,962.50	\$ 27,925.00
6 pages													
Total	Totals		\$ 116,390.00		\$ 76,060.00		\$ 159,710.00		\$ 80,253.00		\$ 104,211.76		\$ 101,406.25

TNH015-2015- Printing and Mailing of Newsletters	
Graphic Image	all items
561 boston post road	
Milford, Ct 06460	
Leigh Danenberg	
203-877-8787	
203-877-8237	
<u>jose@graphicimage.net</u>	