

COMMISSIONER OF BUILDING, SAFETY INSPECTION AND ENFORCEMENT

The Town of North Hempstead seeks an experienced professional to serve as the Commissioner of the Department of Building, Safety Inspection, and Enforcement. The Department enforces the provisions of the building codes of the State of New York and the Town of North Hempstead as well as the Town's zoning laws and compliance with conditions for permits and variances issued by the Board of Zoning Appeals. The Commissioner is responsible for all facets of management of the Department and its 37 employees.

The Commissioner oversees staff responsible for reviewing building plans to ensure adherence to all existing code requirements in addition to supervising inspections by Department personnel to ensure that construction conforms to approved plans. The Commissioner also establishes/monitors processes for ensuring that building codes are applied consistently throughout the Town and that the Department satisfies established quality/timeliness standards for plans review, inspections and permit/certificate issuance.

The successful candidate will demonstrate the capacity to maintain positive communications and interactions with those who have matters before the Department, including residents, property owners, builders, developers, contractors, architects, engineers and attorneys.

Candidates should have a strong management background, including experience in supervising staff, evaluating employee performance, providing training opportunities, scheduling departmental activities, creating and implementing policies/procedures, formulating budgets and maintaining quality controls.

Applicants should have a minimum 10 years of experience working in a municipal building department and/or in a field related to the building industry, including at least, five years of management experience. A bachelor's or advanced degree in architecture, engineering, management or a related field is preferred. Certification as a licensed architect, engineer or New York State certified code enforcement official is also preferred.

If interested in the position, please email a resume plus cover letter summarizing qualifications and salary requirements to Robert Weitzner, Commissioner of Finance/HR, at email: careers@northhempsteadny.gov

Annual Salary: \$135,000 – \$150,000 DOQ