

REQUEST FOR PROPOSAL

Town of North Hempstead Community Development Agency

PREPARATION AND PAINTING EXTERIOR FAÇADES ON PRIVATE COMMERCIAL STOREFRONT BUILDINGS

Issued Date: November 21, 2024

Due Date and Time: 2:30pm Friday, December 2, 2024

1. INTRODUCTION:

The Town of North Hempstead Community Development Agency (“TNHCDA”) is conducting a storefront improvement program to assist private commercial buildings. This Request for Proposal (RFP) is specifically to quote work expedited on Westbury Avenue, Carle Place, NY. The TNHCDA engaged Vision Accomplished (“VA”) to administer the program and now seeks your proposal for costs to paint portions of exterior buildings as stated below. Qualified professional painter(s) who are awarded, will form a contract directly with TNHCDA. That contract will require your responsiveness and adherence to schedules, property owner needs and coordination with other trade professionals and contractors through a program manager.

Upon agreement with eligible building owners, TNHCDA will order and pay for approved professional crafting and installation of specific storefront improvements. Some of these building exteriors will first need painting above and/or around and/or of existing storefronts.

We seek your quotes to properly prepare then paint portions of exterior facade walls, panels, molding and trim, as approved and ordered, on eligible commercial exteriors that require wall painting. Precise work orders have not yet been established. So, for your proposal, we ask that you quote your charge for average preparation then painting of the total square footage listed and as instructed below. These two groups of contiguous storefront buildings will be painted, once agreed, and if accepted, your quoted square footage rate for these will be followed for the remaining approved portions on those buildings as well as adjacent exteriors, as approved.

The TNHCDA intends to select the most favorable offers to begin approved projects speedily to fully conclude painting as soon as possible, as weather permits. The TNHCDA expects that, upon notice of your award, you will acquire all known necessary materials and supplies to carry out work orders and continue, as weather permits, starting as early as December 2024.

2. INFORMATION FOR PROPOSERS:

Note that this contract does **not** require prevailing wage rates pursuant to a Davis-Bacon determination.

You must supply insurance certificates as stated herein.

While not anticipated, we will review requests for change-order in price per square foot rate when unforeseeable conditions or obstacles are identified to support and justify a change in cost to prepare a surface in advance of painting. Such approval must be given in advance and will not be unreasonably withheld.

While the attached photos display measurements of locations, the precise sizes of paintable areas above and around each storefront are not confirmed. Notwithstanding, your quote should be based on measurements below and a site visit to review existing conditions. Any claim to adjust actual total square footage while on site must be confirmed and, if so, adjusted accordingly.

The plan calls for the use of possibility of three wall colors as shown on the approved color list. The main color **Benjamin Moore, Boothbay Gray HC-165** with accent colors **Rockport Gray HC-105** and **Montgomery White HC-33** as displayed.

For purposes of this proposal and to enable work to begin shortly, we provide “Exhibit C” sample conceptual renderings of some anticipated storefront renewals. Once ready, the TNHCDA will acquire permission from building owners to commence work thereon. Be advised that while these building owners & tenants have expressed desire to participate, required agreements have not yet been formed. Moreover, the attached sample improvements have not been discussed with applicable building owners and are subject to change. Do not consider these as work orders.

3. PRE-PROPOSAL SUBMISSION:

- a. Pre-Register for proposal: Register by submitting your statement of interest and contact information to TNHCDA at CDADepartment@NorthHempsteadny.gov and copy VA at Visionaccomplished@fastmail.com.

- b. Questions: Submit written questions to TNHCDCA at CDADepartment@townofnorthhempsteadny.gov and copy to VA at visionaccomplished@fastmail.com. You may also phone Vision Accomplished at (516) 622-9680.
- c. Addenda: for this RFP if any, will be available on the TNHCDCA website at <https://www.northhempsteadny.gov/CDA-RFPs>. Those interested in this RFP are expected to check the website for updates or addenda and submit proposals accordingly.

4. PROPOSAL SUBMISSION:

To be considered for this program submit to TNHCDCA and VA at minimum, the following information and documentation:

- a) Company Information: On letter head or equal in a few sentences, or by way of premade marketing material, website, or social media link let us know why your company is qualified to provide the services sought in this RFP. If you prefer, you can fill out our [TNCCDA Contractor Prequalification Application](#). You are welcome to submit pictures or samples of your work.
 - b) Town Sign Erectors License: To install a sign you must have or apply for a Town Sign Erectors license. Click here for further information [Town of North Hempstead Sign Erector's License](#). Please advise of your status as a Town Sign Erector or intention / proof of application.
 - c) Submit and complete Appendix A: This includes 1. Statement of Understanding, Disclosure Form, and Non-Collusive Proposal Certification.
 - d) Pricing: Submit complete copy of this RFP along with "Contractor Pricing Sheet Exhibit B" of this RFP.
 - e) Date and Time for Submitting your Proposal: We are accepting proposals on an ongoing basis. However, we intend to award initial contracts and will review submissions based on proposals submitted on or before December 2, 2024 at 2:30 pm. Please submit your RFP package via email with the title **Supply and Install Exterior Storefront Façade Signs** to CDADepartment@northhempsteadny.gov with a copy to Visionaccomplished@fastmail.com.
- Or
- You may submit 2 copies of your proposal to: Town of North Hempstead Community Development Agency, 51 Orchard Street Roslyn Heights, NY 11577-1326.
- f) Submitting a TNHCDCA Prequalification Application: The TNHCDCA is receiving applications on an ongoing basis, so a specific date and time for submitting a Prequalification Application is not required. But don't wait. Several new projects will be coming online soon, and we look forward to forging new partnerships.

5. EVALUATION OF PROPOSALS:

TNHCDCA and VA will evaluate each proposal with emphasis on the following factors:

- a) Demonstrated successful, relevant experience on other projects of comparable value and scope.
- b) Accessibility to project areas and availability to expedite services.

6. RIGHT OF REJECTION BY TNHCDCA:

TNHCDCA and VA reserves the right to select respondents to this RFP who best meet the requirements of the RFP. TNHCDCA and VA reserve the right, for any or no reason and in its sole and absolute discretion, to (1) amend, in whole or part, this RFP, (2) withdraw or cancel this RFP, (3) accept any or all bids in whole or in part, (4) award agreements to one or more than one respondent, and (5) accept or reject any or all bids prior to or after opening proposals for any or no reason and with no penalty to the TNHCDCA.

7. NOTICE OF AWARD:

A selected contractor will be notified they have been selected by digital notice or in writing. Neither the Contractor's approval nor the issuance of notice shall constitute a binding commitment to enter a contract with a Contractor, as any binding arrangement must be through a negotiated and fully executed contract ("Contract") with the TNHCDCA. After a Contract is fully executed, the TNHCDCA or VA will assign work through Work Orders approved by TNHCDCA as funder.

EXHIBIT A
ORGANIZATION QUALIFICATION STATEMENT

The Organization's Qualifications Statement consists of the following documents:

1. Statement of Understanding
2. Disclosure Form
3. Non-collusive Proposal Certification

Please complete ALL THREE forms and submit them with the Proposal.

THE AGENCY RETAINS THE ABSOLUTE RIGHT TO REJECT ANY PROPOSAL THAT FAILS TO INCLUDE COMPLETE AND ACCURATE ORIGINALS OF ALL FORMS

STATEMENT OF UNDERSTANDING

By signing in the space provided below, the undersigned certifies, under penalty of perjury, as follows:

1. I am duly authorized to submit this Proposal on behalf of the below-listed sole proprietorship/company/partnership /corporation.
2. That he/she has read and understands all terms and conditions under this RFP.
3. That he/she can and will abide by all terms and conditions under this RFP.
4. That he/she agrees to accept payment per the requirements of the RFP and
5. That he/she agrees that the Proposal submitted to the Agency shall be irrevocable and that he/she will if his/her Proposal is accepted, enter into an agreement with the Agency under the terms and conditions set forth in the RFP.
6. That he/she certifies that his/her Organization will carry all types of insurance specified in the agreement.

The undersigned further stipulates that this Proposal's information is true and accurate to the best of his/her knowledge.

Signature

Name of Organization

Title of Person Signing

DISCLOSURE FORM

The signing of this questionnaire certifies under oath the truth and correctness of all Statements and all answers to interrogatories hereinafter made.

Provide answers to each of the following questions and supporting documentation, where necessary:

1. **Adverse Equal Opportunity Determinations:** Identify all adverse determinations against your Company/Corporation/Partnership, or its employees or persons acting on its behalf (hereinafter "Organization"), concerning actions, proceedings, claims, or complaints concerning violations of state, federal, or municipal equal opportunity laws or regulations.

2. **Convictions and Unscrupulous Practice:** Has your Organization, or any of its employees present or past, or anyone acting on its behalf, ever been cited for unscrupulous practice or been convicted of any crime or offense arising directly or indirectly from the conduct of your Company/Corporation/Partnership's business, or has any of your Organization's officers, director or persons exercising substantial policy discretion ever been convicted of any crime or offense involving business/financial misconduct or fraud? If so, describe the convictions and surrounding circumstances in detail.

3. **Pending or Threatened Actions/Suits:** Describe any past or present action, suit, proceeding, or investigation pending or threatened against your Organization, including, without limitation, any proceeding known to be contemplated by government authorities, private parties, or current or former clients.

4. **Criminal Misconduct:** Has your Organization, or any of its employees, or anyone acting on its behalf, been indicted or otherwise charged in connection with any criminal matter arising directly or indirectly from the conduct of your Organization's business which is still pending, or has any of the Organization's officers, directors or persons exercising substantial policy discretion been indicted or otherwise charged in connection with any criminal matter involving business or financial misconduct or fraud which is still pending? If so, describe the indictments or charges and surrounding circumstances in detail.

5. **Conflicts of Interest:** Disclose any of the following, and describe any procedures your Organization has or would adopt to assure the Agency that a conflict of interest would not exist in the future.
 - a. Any material financial relationships that your Organization or any Organization employee has that may create a conflict of interest or the appearance of a conflict of interest in contracting with or representing the Agency.

 - b. Any family relationship that any employee of your Organization has with a member, employee, or official of the Agency that may create a conflict of interest or the appearance of a conflict of interest in contracting with or representing the Agency.

- c. Any other matter that your Organization believes may create a conflict of interest or the appearance of a conflict of interest in contracting with or representing the Agency.

THE AGENCY RETAINS THE ABSOLUTE RIGHT TO REJECT ANY PROPOSAL THAT FAILS TO INCLUDE A COMPLETE DISCLOSURE STATEMENT FORM.

Dated this _____, day of _____, 20_____

(Signature of Individual)

(Print First and Last Name)

(Print Title)

By: _____ (Signature)
(Legal Business Name of Company/Partnership /Corporation)

NONCOLLUSIVE PROPOSAL CERTIFICATION

By submission of this Proposal, each Organization and each Person signing on behalf of any Organization certifies, and in the case of a joint proposal, each Party certifies as to its own Organization, under penalty of perjury, that to the best of knowledge and belief:

- (1) The prices in this Proposal were arrived at independently without collusion, consultation, communication, or agreement to restrict competition as to any matter relating to prices with any other Organization or a competitor;
- (2) Unless otherwise required by law, the prices quoted in this proposal have not been knowingly disclosed by the Organization and will not knowingly be disclosed by the Organization before opening, directly or indirectly, to any other Organization or competitor; and
- (3) No attempt has or will be made by the Organization to induce any other person, partnership, or corporation to submit or not to submit a proposal to restrict competition.

I hereby certify under the penalties of perjury that the foregoing Statement is true.

By: _____

Signature	Date
_____	_____
Print Name	Title
_____	_____
Legal Name of Individual or Business Name of Company/Partnership/Corporation	Organization's State Tax Identification #
_____	_____
Address	Email Address
_____	_____

Date _____

Exhibit B - Pricing Sheet
Painting Exterior Walls, Panels, Molding and Trim

If interested, please quote your charge to properly prepare, prime the applicable surfaces, then apply two coats exterior Ben Moore, Sherwin Williams or equivalent paints (as approved by TNHCDA) for the square footage of surfaces listed below. Assume for all work that preparation will include removal of an existing sign to be replaced by others after painting is complete (store owner will decide if they will retain sign or you should discard) then average scraping and conditioning to first apply primer. With that information, please quote painting the following:

A. Storefront Group One:

#568 Westbury Ave. - Savoire Faire - ≈872 SF	
#566 Westbury Ave. - 12 Dolce - ≈856 SF	
#564 Westbury Ave. - Canine Cleaners Pet Salon- ≈856 SF	
Sub Total	<u>≈2,584</u> \$_____

B. Storefront Group Two:

#550 Westbury Ave. - Serenity Relaxing Spa- ≈931SF	
#548 Westbury Ave. – Raceway Deli – ≈995 SF	
#546 Westbury Ave. – Studio Novelle – ≈1,053 SF	
Sub Total:	<u>≈2,979</u> \$_____

Aprrx. Total SF to Price:	<u>5,565</u> \$_____
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Supply and install painted 3.5” decorative horizontal upper cornice-crown molding made from weather proof, rot, crack, split and water-resistant material, like high density poly urethane, synthetic or composite fiberglass:

Cost per Linear Foot to Painted & Installed	\$_____
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Provide period of guarantee/warranty with minimum three years for workmanship and eight years for any installed materials.

Note that along with an approved work order for specifics, you may be guided by either an artistic rendering that specifically depicts the particular recommended façade improvements, including to be painting, or a depiction of a similarly sized/situated storefront adjacent thereto that will guide you to replicate painting. Coordination of schedules will be facilitated by VA.

50" to "C" clamp edge,
not pipe



50"

43.25"



20"

69"

68.5"

91.5"

81"

36"

107.5"

179"



STUDIO NOVELLE

50"

205.25"

92.5"

44.5"

44.5"

65"

26"

46"

93.25"

546



50.5"


SERENITY RELAXING SPA
 550 516.830.8637

87.5"


 SERENITY
 HEAL
 SOOTHE, AND CONNECT
 WITH THE ONE YOU LOVE

45.75"

SERENITY SPA
BODYWORK
 Deep Tissue
 Foot Relax
 Waxing

36"

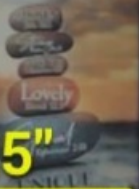
17.75"

30.625"

76"

• Facial
 • Waxing
 • Deep Tissue
 • Foot Reflexology
 • Muscle Pain Relief
 • Scalp Treatment
 516-830-8637

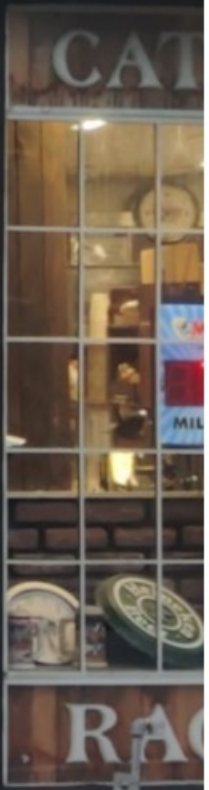
42.25"

*God says
 you are...*


42.25"

106.5"

173.5"





Deliver
tbury Ave

45.5"

11.75"

36"

564

76"

30.5"

566

82"

58.125"

Dog Grooming
516*997*4398

82"

58.125"

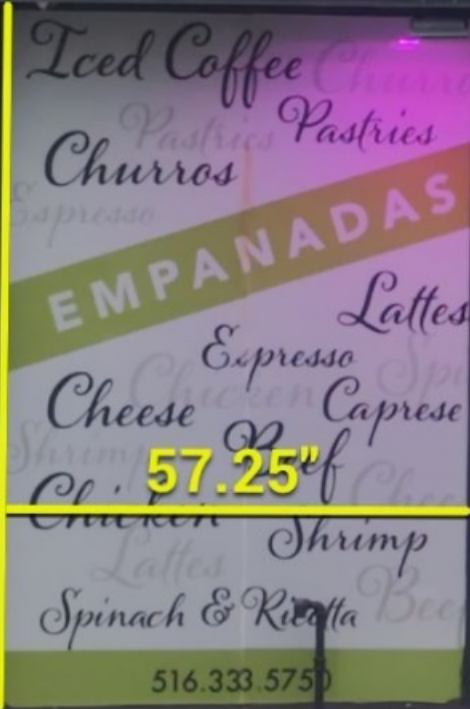
163"

45.5"

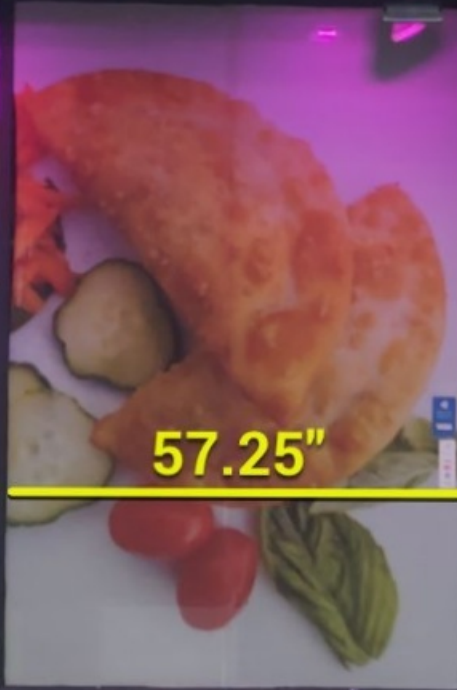


98"

74.25"

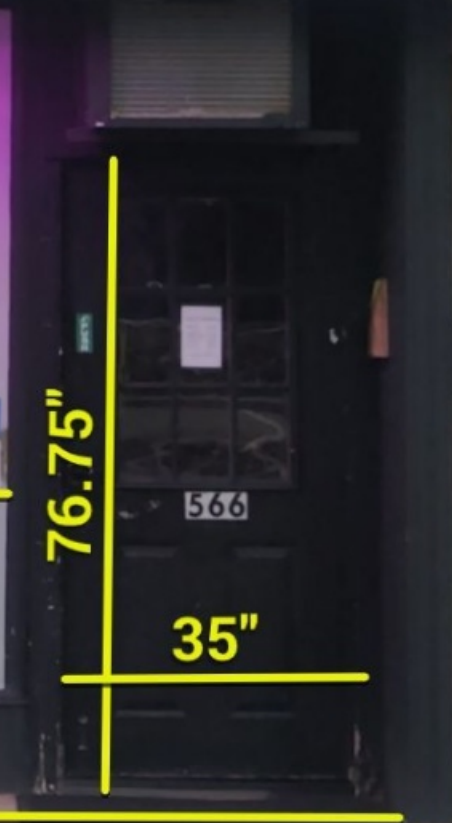


57.25"



57.25"

76.75"



35"

163"



45.5"

WOMEN • CHILDREN • MEN
Savoir Faire SALON
HAIR • SKIN • NAILS
CALL OR STOP IN 516-832-8636

516.333.5750

36"

11.25"

88"

55.5"

76"

30.5"

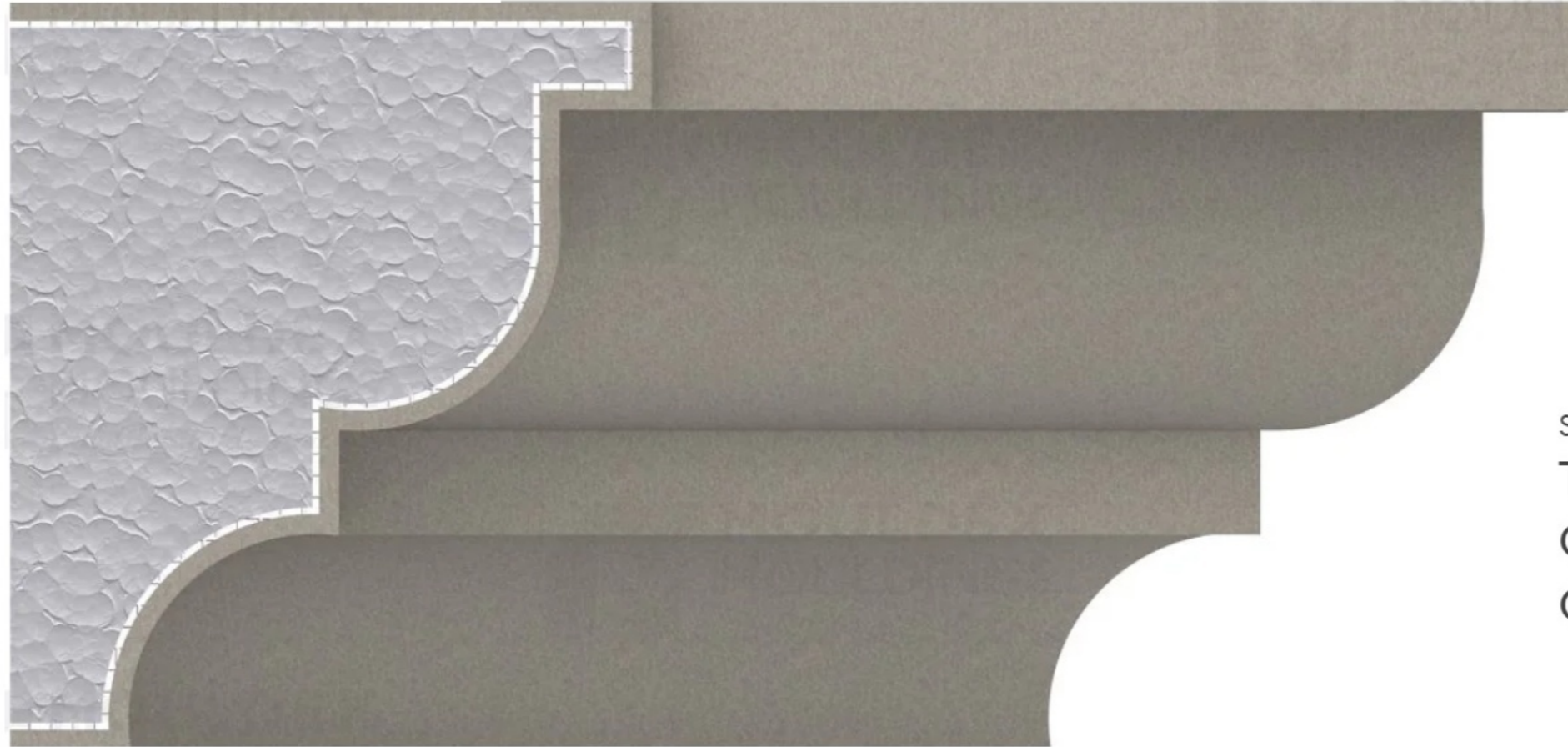
81"

55.5"

166"

Iced Coffee
Pastries
Churros
Espresso
EMPANADAS
Lattes
Espresso
Cheese Chicken Caprese
Shrimp Beef
Chicken Shrimp
Spinach & Ricotta
516.333.5750

Sample Exterior Upper Cornice Molding Shape

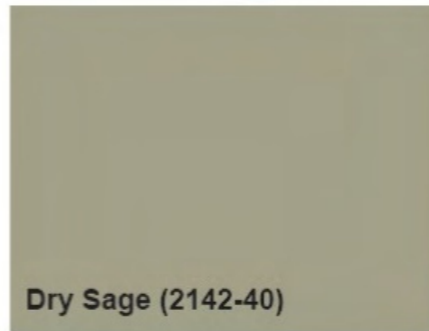
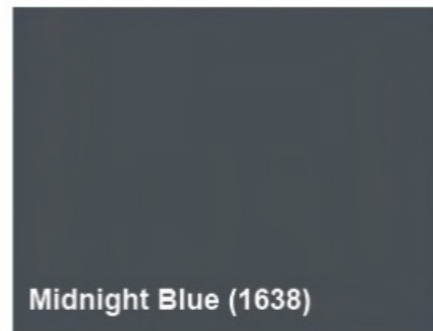
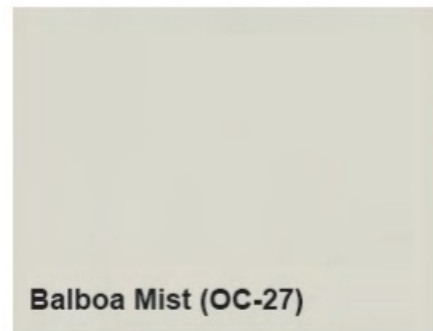


SKU: MX401-SM

THE AUGUSTA (3-1/2")
COMPOSITE EXTERIOR
CORNICE MOULDING

Carle Place - Westbury Ave. Color Palette

Sign/Wall Colors



Awning Colors



Install Gooseneck Sign Lights
LED fixtures (NIC)

Add Fypon/equiv cornice molding cap
- paint to match lower building

New Sign - Paint to Match
Benjamin Moore (NIC)

Balboa Mist OC-27

HDU sign board with painted letters
Midnight Blue (1638)

Repaint and Repaint Existing Brick
Facade (Paint to Match Existing)
Midnight Blue (1638)

COPERPLATE GOTHIC
BOLD FONT (NIC)

New Awning (Sunbrella
Gravel (4833)"; Midnight Blue
(1638) Letters; (NIC)

Mid-size to small awning face
profile - 12" or less.

Catering • Cold Cuts • Lottery • BREAKFAST - LUNCH 516-333-3250

Hanging blade sign with custom
business logo/message (NIC)

Install front entrance LED
downlight above doorway (NIC)

Traditional front wall sconce (NIC)

Refurbish/Repaint Existing Door
Add upper door panel window w/
frame following existing door

Add internal stiles and
rails into Window System
for panel effect (NIC)



**SAMPLE DRAFT FOR
DISCUSSION ONLY**

VISION
ACCOMPLISHED

BFJ Planning

548 Westbury Avenue
Raceway Delicatessen

VISION ACCOMPLISHED - TOWN OF NORTH HEMPSTEAD
FACADE IMPROVEMENT PROGRAM

Selected
Goose Neck Sign Lighting for Letters
LED fixtures

(NIC)

Repoint and Repaint Existing Brick
Facade (Paint to Match Existing)

New Awning
(Sunbrella "Black (8408)") (NIC)

Mid-size to small awning
face profile - 12" or less

Install front entrance LED
downlight above doorway (NIC)

Paint Existing Door
- Match Building Trim

Decorative salon image applique
attached to sign:



New Sign - Paint to Match
Balboa Mist OC-27 (NIC)

Pin-Mounted Molded Letters
Back-lit Halo Sign Letter Lighting

Hanging blade sign with custom
business logo/message
(NIC)

Traditional front wall sconce
(NIC) LED fixtures



**SAMPLE DRAFT FOR
DISCUSSION ONLY**

(NIC) = Not in Contract being proposed, just shown as reference

568 Westbury Avenue
Savoire Faire Salon

VISION
ACCOMPLISHED
BFJ Planning

VISION ACCOMPLISHED - TOWN OF NORTH HEMPSTEAD
FACADE IMPROVEMENT PROGRAM

NOTE: Must first review existing roof line to determine if structure can be boxed out w/ this approach that does not build a new false facade atop

