



**AGENDA MEMORANDUM
TOWN OF NORTH HEMPSTEAD**

TO: Supervisor Judi Bosworth
FROM: MOIRA LABARBERA - DIRECTOR OF PURCHASING.
TODAY'S DATE: 11/3/2021
MEETING DATE: 11/18/2021
SUBJECT: 044 - TNH095-2017-Bulk Mail Processing Services-Extension

It is respectfully requested that a resolution be placed on the Town Board Agenda TO EXTEND BULK MAIL PROCESSING (TNH095-2017).

TYPE: Services Agreement

A RESOLUTION AUTHORIZING THE EXECUTION OF AN AMENDMENT TO AN AGREEMENT WITH ATLAS DIRECT MAILING FOR BULK MAIL PROCESSING (TNH095-2017).

General Ledger Account Code:

Contract Amount:

Contract Term:

Option to Extend:

False

Option Description:

ATTACHMENTS:

File Name	Description
<input type="checkbox"/> TNH095-2017-Bulk Mail Processing - Atlas Direct Mailing 2021 - Signed extension letter.pdf	TNH095-2017-Bulk Mail Processing - Atlas Direct Mailing 2021 - Signed extension letter
<input type="checkbox"/> TNH095-2017- Bulk Mail Processing Services Exhibit A Recap.pdf	TNH095-2017- Bulk Mail Processing Services Exhibit A Recap

Supervisor Bosworth offered the following resolution and moved its adoption, which resolution was declared adopted after a poll of the members of this Board:

RESOLUTION NO. 662 - 2021

A RESOLUTION AUTHORIZING THE EXECUTION OF AN AMENDMENT TO AN AGREEMENT WITH ATLAS DIRECT MAILING FOR BULK MAIL PROCESSING (TNH095-2017).

WHEREAS, pursuant to a resolution, duly adopted by this Board, the Town entered into an agreement with Atlas Direct Mailing, 92 Magnolia Avenue, Westbury, New York 11590 (the "Contractor"), to provide bulk mail processing services (the "Original Agreement"); and

WHEREAS, the Original Agreement contained the option to renew the Original Agreement for two (2) additional one (1) year periods with the same terms and conditions, including price (the "Options"); and

WHEREAS the Director of Purchasing (the "Director") has recommended that the Town exercise the second Option to renew the Original Agreement for an additional one (1) year period commencing on December 19, 2021 and December 18, 2022 (the "Amendment"); and

WHEREAS, the Town Board finds it in the best interests of the Town to authorize the Amendment.

NOW, THEREFORE, BE IT

RESOLVED that the Amendment be and hereby is authorized; and be it further

RESOLVED the Supervisor is authorized to execute, on behalf of the Town, the Amendment, all as more particularly set forth in a copy of the Amendment, which shall be on file in the Office of the Town Clerk; and be it further

RESOLVED that the Office of the Town Attorney be and hereby is authorized and directed to negotiate and supervise the execution of the Amendment; and be it further

RESOLVED that the Comptroller be and hereby is authorized and directed to pay the costs of the Amendment upon receipt of duly executed Amendment and certified claims therefor.

Dated: Manhasset, New York

November 18, 2021

The vote on the foregoing resolution was recorded as follows:

Ayes: Councilperson Dalimonte, Councilperson Ferrara, Councilperson Lurvey, Councilperson Russell, Councilperson Seeman, Councilperson Zuckerman, Supervisor Bosworth

Nays: None

cc: Town Attorney Purchasing Comptroller