



## AGENDA MEMORANDUM TOWN OF NORTH HEMPSTEAD

**TO:** Supervisor Judi Bosworth  
**FROM:** MOIRA LABARBERA - DIRECTOR OF PURCHASING.  
**TODAY'S DATE:** 9/27/2021  
**MEETING DATE:** 10/7/2021  
**SUBJECT:** 016 - TNH258-2021 - Manhasset Bay Water Quality Improvement Plan

It is respectfully requested that a resolution be placed on the Town Board Agenda awarding a contract to Nelson, Pope Voorhis.

The Town issued an RFP for these purposes and received three proposals. The RFP selection committee was comprised of Town Employee and members of the Manhasset Bay Improvement Committee. At the recommendation of the RFP Committee, the Manhasset Bay Improvement Committee voted to recommend an award to Nelson, Pope Voorhis.

This contract will be funded by a grant that was issued to the Town.

**TYPE: Professional Services Agreement**

A RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH NELSON POPE VOORHIS FOR DEVELOPMENT OF A MANHASSET BAY WATER QUALITY IMPROVEMENT PLAN.

**General Ledger Account Code:**

**Contract Amount:**

**Contract Term:**

**Option to Extend:**

False

**Option Description:**

ATTACHMENTS:

File Name	Description
<a href="#">TNH258-2021 - RFP for the Development of a a Manhasset Bay Water Quality Improvement Plan - TNH258-2021 - Manhasset Bay WQIP - Nelson Pope Response Nelson Pope Voorhis.pdf</a>	
<a href="#">Unexecuted_C1001335.pdf</a>	<a href="#">Grant Agreement</a>
<a href="#">Budget.pdf</a>	<a href="#">Grant Budget</a>

**Supervisor Bosworth offered the following resolution and moved its adoption, which resolution was declared adopted after a poll of the members of this Board:**

**RESOLUTION NO. 566 - 2021**

**A RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH NELSON POPE VOORHIS FOR DEVELOPMENT OF A MANHASSET BAY WATER QUALITY IMPROVEMENT PLAN.**

**WHEREAS**, the Manhasset Bay Protection Committee (the "Committee") requires the development of a Manhasset Bay Water Quality Improvement Plan for its water quality monitoring program (the "Services"); and

**WHEREAS**, the Town’s Director of Purchasing (the “Director”) issued a Request for Proposals (the “RFP”) for the Services on behalf of the Committee; and

**WHEREAS**, after reviewing and scoring the proposals submitted in response to the RFP, it has been recommended that the Town enter into an agreement, on behalf of and as fiscal agent for the Committee, with Nelson Pope Voorhis, 70 Maxess Road, Melville, New York 11747 to provide the Services in consideration of an amount not to exceed One Hundred Forty-Five Thousand and 00/100 Dollars (\$145,000.00) funded by the committee and grant funding received by the Town for the Services (the “Agreement”); and

**WHEREAS**, this Board finds it to be in the best interest of the Town to authorize the Agreement.

**NOW, THEREFORE, BE IT**

**RESOLVED** that the Agreement be and hereby is authorized; and be it further

**RESOLVED** that the Supervisor is authorized to execute the Agreement, and a copy of the Agreement shall be on file in the Office of the Town Clerk, and take such further action as may be necessary to effectuate the foregoing; and be it further

**RESOLVED** that the Office of the Town Attorney be and hereby is authorized and directed to negotiate and supervise the execution of the Agreement, and take such further action as may be necessary to effectuate the foregoing; and be it further

**RESOLVED** that the Comptroller be and hereby is authorized and directed to pay the costs of the Services upon receipt of the duly executed Agreement and certified claims therefore.

**Dated:** Manhasset, New York

October 7, 2021

The vote on the foregoing resolution was recorded as follows:

Ayes: Councilperson Dalimonte, Councilperson Ferrara, Councilperson Lurvey, Councilperson Russell, Councilperson Seeman, Councilperson Zuckerman, Supervisor Bosworth

Nays: None

cc: Town Attorney      Admin Services      Comptroller