
Supervisor Bosworth offered the following resolution and moved its adoption, which resolution was declared adopted after a poll of the members of this Board:

RESOLUTION NO. 532 - 2021

A RESOLUTION AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH US IMAGING, INC. FOR DOCUMENT MANAGEMENT AND SCANNING SERVICES.

WHEREAS, the Town of North Hempstead Department of Building Safety, Inspection and Enforcement and the Office of the Town Clerk require the scanning and imaging of documents and microfilm (TNH252-2020) (the “Services”); and

WHEREAS, the Director of Purchasing (the “Director”) issued a Request for Proposals (the “RFP”) for the Services, in accordance with the Town’s Procurement Policy; and

WHEREAS, following the review and analysis of proposals submitted in response to the RFP, a Town review committee has recommended the retention of US Imaging, Inc., 400 S. Franklin Street, Saginaw, Michigan 48607 (the “Contractor”) to provide the Services in consideration of the rates provided in the Contractor’s RFP response (the “Agreement”); and

WHEREAS, the Department has requested that this Board authorize the Agreement.

NOW, THEREFORE, BE IT

RESOLVED that the Agreement be and hereby is authorized; and be it further

RESOLVED that the Supervisor be and hereby is authorized to execute, on behalf of the Town, the Agreement, a copy of which Agreement which shall be on file in the Office of the Town Clerk; and be it further

RESOLVED that the Office of the Town Attorney be and hereby is authorized and directed to negotiate and supervise the execution of the Agreement and to take such further action as may be necessary to effectuate the foregoing; and be it further

RESOLVED that the Comptroller be and hereby is authorized and directed to pay the costs of the Services upon receipt of duly executed Agreement and certified claims therefor.

Dated: Manhasset, New York

September 30, 2021

The vote on the foregoing resolution was recorded as follows:

Ayes: Councilperson Dalimonte, Councilperson Lurvey, Councilperson Russell, Councilperson Seeman, Councilperson Zuckerman, Supervisor Bosworth

Nays: None

Absent: Councilperson Ferrara

cc: Town Attorney Comptroller Parks