
Supervisor DeSena offered the following resolution and moved its adoption, which resolution was declared adopted after a poll of the members of this Board:

RESOLUTION NO. 233 -2024

A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH CIVIC PLUS FOR AGENDA AND MEETING MANAGEMENT SOFTWARE (TNH304-2023).

WHEREAS, the Town of North Hempstead (the "Town") requires agenda and meeting management software for organizing Town Board agendas and other related tasks (the "Services"); and

WHEREAS, the Division of Purchasing (the "Division") issued a Request for Proposals (the "RFP") for the Services, in accordance with the Town's Procurement Policy; and

WHEREAS, after reviewing and scoring the proposals submitted in response to the RFP, a Town review committee has recommended that the Town enter into a professional services agreement with Civic Plus, 302 South 4th Street, Suite 500, Manhattan, Kansas 66502 (the "Contractor"), to provide the Services for a term of five (5) years in consideration of payment in an amount not to exceed Thirty-Five Thousand Nine Hundred Fifty-Six and 00/100 Dollars (\$35,956.00) for the software, installation and training during the first year of the agreement and annual payments for support and maintenance as provided for in the Contractor's RFP response (the "Agreement"); and

WHEREAS, this Board finds it to be in the best interest of the Town to authorize the Agreement.

NOW, THEREFORE, BE IT

RESOLVED that the Agreement be and is hereby authorized; and be it further

RESOLVED that the Supervisor or her designee be and hereby is authorized and directed to execute the Agreement on behalf of the Town, which Agreement shall be on file with the Office of the Town Clerk, and to take such other action as may be necessary to effectuate the foregoing; and be it further

RESOLVED that the Office of the Town Attorney be and hereby is authorized and directed to negotiate and oversee the execution of the Agreement, and to take such other action as may be necessary to effectuate the foregoing; and be it further

RESOLVED that the Comptroller be, and hereby is, authorized and directed to pay the costs of the Agreement upon receipt of duly executed Agreement and certified claims therefor.

Dated: Manhasset, New York

May 7, 2024

The vote on the foregoing resolution was recorded as recorded as follows:

Ayes: Councilperson Adhami, Councilperson Dalimonte, Councilperson Liu, Councilperson Scott, Councilperson Walsh, Supervisor DeSena.

Nays: None.

Absent: Councilperson Troiano.

cc: Town Attorney Comptroller Purchasing