



Town Of North Hempstead

Office of the Town Clerk
 200 Plandome Road Manhasset, NY 11030
 Telephone
 (516) 869-7646

CHAPTER 40 APPLICATION FOR LICENSE - PEDDLER/SOLICITOR

LICENSE TYPE: NEW RENEWAL SUBSTITUTION
 CLASS: PEDDLER SOLICITOR

CORPORATION OR TRADE NAME				INDIVIDUAL	PARTNER	CORP
ADDRESS						
NAME OF APPLICANT				TELEPHONE NO.		
ADDRESS				POSITION		

LIST NAMES, ADDRESSES AND SOCIAL SECURITY NUMBERS OF ALL OFFICERS, PARTNERS		
PRESIDENT OR INDIVIDUAL	NAME IN FULL	SOCIAL SECURITY NUMBER
	ADDRESS	
V.P. OR PARTNER	NAME IN FULL	SOCIAL SECURITY NUMBER
	ADDRESS	
SECRETARY OR TREASURER	NAME IN FULL	SOCIAL SECURITY NUMBER
	ADDRESS	

HAVE ANY OF THE (INDIVIDUALS) OFFICERS LISTED ABOVE OR SHAREHOLDERS BEEN CONVICTED OF A FELONY OR MISDEMEANOR?	YES	NO	IF YES, WHAT CRIME?	WHEN?	PENALTY ASSESSED

DATE	VIOLATION	NAME & LOCATION OF COURT	PENALTY IMPOSED

LIST BELOW ALL MUNICIPALITIES YOU CURRENTLY HOLD LICENSES WITH FOR THE CONDUCT OF YOUR BUSINESS	
MUNICIPALITY	LICENSE NUMBER
MUNICIPALITY	LICENSE NUMBER
MUNICIPALITY	LICENSE NUMBER

B. CITIZENSHIP OF OWNERS, OFFICERS OR PARTNERS										
PRESIDENT OR INDIVIDUAL	IS THIS OFFICER A CITIZEN OF THE UNITED STATES?				YES	NO	BY BIRTH?	YES	NO	DATE OF BIRTH:
	BY NATURALIZATION?		YES	NO	DATE OBTAINED:			PLACE OBTAINED:		
V.P. OR PARTNER	IS THIS OFFICER A CITIZEN OF THE UNITED STATES?				YES	NO	BY BIRTH?	YES	NO	DATE OF BIRTH:
	BY NATURALIZATION?		YES	NO	DATE OBTAINED:			PLACE OBTAINED:		

SECRETARY OR TREASURER	IS THIS OFFICER A CITIZEN OF THE UNITED STATES?		YES	NO	BY BIRTH?	YES	NO	DATE OF BIRTH:
	BY NATURALIZATION?	YES	NO	DATE OBTAINED:		PLACE OBTAINED:		

C. BUSINESS PAPERS

CERTIFICATE OF REGISTRATION WITH NYS DEPARTMENT OF STATE?	YES	NO	
IF YES, INCLUDE COPY AND INDICATE FEDERAL/STATE IDENTIFICATION #	ID#:		
IF NO, APPLICANT MUST SHOW PROOF OF APPLICATION TO NYS DEPT. OF STATE	DATE FILED:		COPY INCLUDED ?
CERTIFICATE OF AUTHORITY FROM NYS DEPARTMENT OF TAXATION & FINANCE?	YES	NO	IF YES, INCLUDE COPY
CERTIFICATE OF REGISTRATION OF D/B/A NAME WITH NASSAU COUNTY CLERK?	YES	NO	IF YES, INCLUDE COPY
FOREIGN CORPORATIONS (OUT OF STATE) CERTIFICATE OF AUTHORITY TO DO BUSINESS IN NEW YORK STATE, ISSUED BY NYS DEPT. OF STATE?	YES	NO	IF YES, INCLUDE COPY
NAME OF OWNER OR CORPORATE OFFICER UPON WHOM PROCESS AND/OR LEGAL NOTICE CAN BE SERVED			

NAME: _____ TELEPHONE NO. _____

LOCAL ADDRESS:

D. BUSINESS CLASSIFICATION OR SERVICE TYPE? (NATURE OF BUSINESS)

TYPE BUSINESS:

GOODS OR SERVICES TO BE PEDDLED OR ITEM SOLICITED?

E. NAME (S) AND ADDRESS OF SUPPLIERS

1.	TELEPHONE NO.
ADDRESS:	
2.	TELEPHONE NO.
ADDRESS:	
3.	TELEPHONE NO.
ADDRESS:	

F. REQUIREMENTS – COMPANY EMPLOYEES

IF APPLICATION IS BEING MADE BY COMPANY EMPLOYEE INCLUDE THE FOLLOWING:

COMPANY IDENTIFICATION	COPY INCLUDED	
LETTER INDICATING TERMS OF EMPLOYMENT, BUYER/SELLER OR CONTRACT AGREEMENTS	COPY INCLUDED	
IF PEDDLER VEHICLE IS LEASED, INCLUDE COPY OF LEASE AND/OR CONTRACT STIPULATING LEASING ARRANGEMENT	COPY INCLUDED	
VEHICLE TITLE HOLDER? NAME OF OWNER		
ADDRESS		

G. REGISTRATION PEDDLER VEHICLES

YEAR	MAKE	BODY TYPE	PLATE #	VIN#

ARE DMV REGISTRATIONS INCLUDED FOR EACH VEHICLE?	YES		NO	
NUMBER OF VEHICLES				

H. INSURANCE REQUIREMENT

PUBLIC LIABILITY	SPECIFY AMOUNT	\$
PERSONAL INJURY	SPECIFY AMOUNT	\$
PROPERTY DAMAGE	SPECIFY AMOUNT	\$

ARE INSURANCE CERTIFICATES INCLUDED FOR EACH VEHICLE?	YES		NO	
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COVERAGE ON VEHICLES MUST BE MAINTAINED FOR THE FULL LICENSING PERIOD. INSURANCE CERTIFICATES MUST BE FORWARDED TO THE OFFICE OF THE TOWN CLERK, TOWN OF NORTH HEMPSTEAD BY THE APPLICANT'S/VEHICLE OWNER'S INSURANCE PRODUCER. THE TOWN OF NORTH HEMPSTEAD MUST APPEAR AS THE CERTIFICATE HOLDER AND MUST RECEIVE 30 DAYS WRITTEN NOTICE OF CANCELLATION FROM THE ISSUING COMPANY. ALL POLICIES MUST BE ISSUED BY INSURANCE COMPANIES RECOGNIZED BY THE NEW YORK STATE INSURANCE DEPARTMENT AND LICENSED TO DO BUSINESS IN THE STATE OF NEW YORK.

I. VETERAN'S EXEMPTION

ARE YOU AN HONORABLY DISCHARGED VETERAN OF THE ARMED SERVICES OF THE UNITED STATES?	YES		NO	
IF YES, HAVE YOU OBTAINED A VETERANS LICENSE FROM THE NASSAU COUNTY CLERK TO HAWK, PEDDLE, VEND OR SOLICIT?	YES		NO	
COPY OF NASSAU COUNTY VETERANS LICENSE ATTACHED?	YES		NO	

VETERANS POSSESSING SUCH LICENSE ARE EXEMPT FROM PAYMENT OF FEES FOR THE TOWN OF NORTH HEMPSTEAD LICENSE.

J. ADDITIONAL REQUIREMENTS

IF THE APPLICANT FOR A LICENSE IS TO HANDLE FOOD IN ANY FORM, THEY ARE REQUIRED TO SUBMIT WITH THE APPLICATION EVIDENCE THAT THEY HAVE COMPLIED WITH THE PROVISIONS OF THE NASSAU COUNTY PUBLIC HEALTH ORDINANCES AND LOCAL LAWS.

COPY OF NASSAU COUNTY DOH FOOD HANDLERS PERMIT ATTACHED?		YES	NO		
IF THE APPLICANT FOR A LICENSE USES SCALES OR MEASURES IN THE BUSINESS, IT IS REQUIRED THEY ALSO FILE WITH THE APPLICATION A CERTIFICATE ISSUED BY THE NASSAU COUNTY SEALER OF WEIGHTS AND MEASURES THAT HIS SCALES OR MEASURES HAVE BEEN TESTED AND SEALED.		YES	NO		
COPY OF NASSAU COUNTY DEPARTMENT OF WEIGHTS AND MEASURES PERMIT ATTACHED?		YES	NO		
FINGERPRINTS TAKEN FOR CRIMINAL JUSTICE SERVICES? (NEW APPLICANTS ONLY)	YES	NO	THREE (3) INDIVIDUAL PHOTOGRAPHS 2" X 2" TAKEN WITHIN SIXTY (60) DAYS OF THIS APPLICATION.	YES	NO

K. WORKER'S COMPENSATION OR IF YOU ARE A SOLE PROPRIETOR, PROVIDE A WAIVER OF WORKER'S COMPENSATION

L. NEW APPLICANTS ONLY

ALL NEW APPLICANTS FOR A LICENSE MUST CONSENT TO BEING FINGERPRINTED AT THE DIRECTION OF THE TOWN CLERK AND MUST PAY THE COSTS OF SECURING AND REVIEWING THE FINGERPRINTS

1. Scheduling appointment for fingerprinting, can be done **24/7/365** via the L-1 Enrollment Services website. Go to www.L1enrollment.com or call toll free (877)-472-6915. Scheduling through the call center is available **9AM – 9PM, Monday through Saturday**. When making your appointment select the nearest or most convenient location. Available locations can be found by selecting "NY" and then click on "Locations" to view the listings. You will need the ORI# & reason shown above when making appointment.

TOWN OF NORTH HEMPSTEAD ORI # NY029071Y FINGERPRINT REASON PEDDLER/ SOLICITOR

2. You must bring two (2) forms of identification, one of which must be a photo ID to the L-1 center. Acceptable forms are a driver's license, current US Passport, your Social Security Card; etc...

They are indicated on the L-1 website.

THE ANNUAL FEE OF \$50.00 FOR EACH PERSON AND \$50.00 FOR EACH VEHICLE IS ASSESSED FOR THE PERIOD OF FEBRUARY 1ST TO JANUARY 31ST. THERE IS NO REDUCTION IN FEES FOR FRACTIONAL PARTS OF A YEAR OR REFUND IF THE APPLICANT FAILS TO QUALIFY FOR LICENSING UNDER THE TERMS OF THE ORDINANCE. FEE(S) ARE CONSIDERED FILING CHARGES.

FOR YOUR APPLICATIONS TO BE PROCESSED, ALL OF THE REQUESTED ITEMS MUST BE RETURNED TO THIS OFFICE. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

IF YOU HAVE ANY QUESTIONS, PLEASE CALL (516) 869-7654 OR 7655

LICENSE FEES

<u>EACH PERSON</u>	\$50.00	X	_____	=	_____
<u>EACH COMMERCIAL/SUBURAN VEHICLE</u>	\$50.00	X	_____	=	_____
			TOTAL DUE		_____

I SOLEMNLY SWEAR TO THE TRUTH OF ALL STATEMENTS HEREIN AND AGREE TO ADHERE TO THE RULES AND REGULATIONS OF CHAPTER 40, THE CODE OF THE TOWN OF NORTH HEMPSTEAD, THE NASSAU COUNTY CHARTER OF AND THE LAWS OF THE STATE OF NEW YORK.

_____ SIGNATURE

_____ DATE

This peddlers and/or solicitors license is valid in the unincorporated areas of the Town of North Hempstead. Incorporated villages may have their own regulations applicable to peddlers and solicitors. It is advisable to check with each of the following villages prior to attempting to peddle or solicit within their jurisdiction.

- Village of Baxter Estates 516-767-0096
- Village of East Hills 516-621-4251
- Village of East Williston 516-746-0782
- Village of Floral Park 516-326-6300
- Village of Flower Hill 516-627-2253
- Village of Great Neck 516-482-0019
- Village of Great Neck Estates 516-482-8283
- Village of Great Neck Plaza 516-482-4500
- Village of Kensington 516-482-4409
- Village of Kings Point 516-482-7872
- Village of Lake Success 516-482-4411
- Village of Manorhaven 516-883-7000
- Village of Mineola 516-746-0750
- Village of Munsey Park 516-365-7790
- Village of New Hyde Park 516-354-0022
- Village of North hills 516-627-3451
- Village of Old Westbury 516-626-0800
- Village of Plandome 506-627-1748
- Village of Plandome Heights 516-627-1136
- Village of Plandome Manor 516-627-3701
- Village of Port Washington North 516-883-5900
- Village of Roslyn 516-621-1961
- Village of Roslyn Estates 516-621-3541
- Village of Roslyn Harbor 516-621-0368
- Village of Russell Gardens 516-482-8246
- Village of Saddle Rock 516-482-9400
- Village of Sands Point 516-883-3044
- Village of Thomaston 516-482-3110
- Village of Westbury 516-334-1700
- Village of Williston Park 516-746-2193