



Town of North Hempstead

Department of Building Safety, Inspection & Enforcement



210 Plandome Road, Manhasset, NY 11030-2326

www.northhempsteadny.gov

Property Owner's Authorization

Permit/Project #:

I (we) hereby certify that:

1. I (we) agree to permit the Inspector and any officer or employee of the Town of North Hempstead to enter upon the premises in the discharge of their duties with this application.
2. Approved plans and a copy of the approved permit shall remain on the premises at all times until a Certificate of Occupancy/Completion/Approval is issued for all permits in this project. These plans shall be made available to the Inspector upon request.
3. The Inspector shall be given a minimum forty-eight (48) hours' notice to make the required inspection and no work shall continue until such inspection has been completed and approved.
4. Owner(s) or their representative shall be responsible to arrange for all required inspections.
5. Owner(s) shall be responsible for the presence of the appropriate representative for the required inspection as directed by the Inspector.
6. Permit shall expire three (3) months from the date of issuance unless construction is in progress. No work is to be started until permit has been received and posted by the owner / applicant. Commencement of any work prior to the receipt and posting of the permit will result in the assessment of double fees pursuant to [§2-28 C](#) of the Code of the Town of North Hempstead.
7. Work shall be permitted between the hours of 7:30 AM and 6:00 PM, Monday through Friday only.
8. Permits are not closed until a certificate has been issued. The Project will not close until all certificates have been issued. Occupancy of the premises without first obtaining a Certificate of Occupancy or use of the premises without first obtaining a Certificate of Completion or Approval is unlawful and may subject the owner of the premises to the penalties described in the Code of the Town of North Hempstead.

STATE OF NEW YORK}
COUNTY OF NASSAU}

I (we), _____ (**Property Owner(s)**) depose(s) and say(s) that I (we) reside

at _____ in the State of _____, that I (we)

am (are) the owner(s) in fee of all certain lots, parcel of land shown on the attached survey,

_____ Section _____ Block _____ Lot(s) _____,

Parcel Address

situated, lying and being within the unincorporated area of the Town of North Hempstead; that I (we) have read and understand items one (1) through eight (8) as here in stated, recognize that I (we) am (are) responsible for all activities occurring on the property, and that failure to comply with any of the items, notwithstanding any other items defined in the Code of the Town of North Hempstead, may result in the temporary suspension or permanent revocation of the permits issued for construction on the premises in accordance with the Code of the Town of North Hempstead.

Signature(s) of Owner(s): _____

Sworn to me this _____ Day of _____, 20 _____

Signature of Notary Public: _____