



# Town of North Hempstead

## Department of Building Safety, Inspection & Enforcement



210 Plandome Road, Manhasset, NY 11030-2326

[www.northhempsteadny.gov](http://www.northhempsteadny.gov)

### Property Owner Authorization-Certificate of Existing Use

Permit/Project #:

I (we) hereby certify that:

1. I (we) agree to permit the Inspector and any officer or employee of the Town of North Hempstead to enter upon the premises in the discharge of their duties with this application.
2. Approved plans and a copy of the approved permit shall remain on the premises at all times until a Certificate of Existing Use is issued. These plans shall be made available to the Inspector upon request.
3. Inspector shall be given a minimum forty-eight (48) hours' notice to make the required inspection and no work shall continue until such inspection has been completed and approved.
4. Owner(s) or their representative shall be responsible to arrange for all required inspections.
5. Owner(s) shall be responsible for the presence of the appropriate representative for the required inspection as directed by the Inspector.

**STATE OF NEW YORK}**  
**COUNTY OF NASSAU}**

I (we), \_\_\_\_\_ (Property Owner(s)) depose(s) and say(s) that I (we)  
Owner(s) Name  
 reside at \_\_\_\_\_ in the State of \_\_\_\_\_, that I (we)  
Owner(s) Address  
 am (are) the owner(s) in fee of all certain lots, parcel of land shown on the attached survey,

\_\_\_\_\_ Section \_\_\_\_\_ Block \_\_\_\_\_ Lot(s) \_\_\_\_\_,  
Parcel Address

situated, lying and being within the unincorporated area of the Town of North Hempstead; that I (we) have read and understand items one (1) through eight (5) as here in stated, hereby apply to the Department of Building, Safety Inspection and Enforcement of the Town of North Hempstead for a Certificate of Existing Use: I (we) certify that, to the best of my (our) knowledge, the subject building was constructed prior to 1929, and I (we) have provided supporting evidence with this application. Should it be determined by the Commissioner of Buildings that the existing use does not conform to the provisions of [Chapter 70](#) of the Code of the Town of North Hempstead applicable at the time of this filing, I (we) shall comply with the provisions of [§70-223 E](#) and all other provisions of the Code of the Town of North Hempstead. Should it be determined by the Commissioner of Buildings that the existing configuration is not supported by the evidence provided with this application as having been constructed prior to 1938, I shall prepare applications to maintain the structure(s) on the property as they exist in their current configuration.

Signature of Owner(s): \_\_\_\_\_

Sworn to me this \_\_\_\_\_ Day of \_\_\_\_\_, 20 \_\_\_\_\_

Signature of Notary Public: \_\_\_\_\_